**MINUTES**

**Frisco Terrace / Wiborg Park Filings #1**

**Property Owners Association Board Meeting**

January 22, 2015, 3:00-4:00pm

The January 22, 2015 Association Board Meeting was held at the Norden residence.

The business meeting was called to order by President, Claudine Norden.

The POA Board Members:

In attendance:

Claudine Norden, President [clow24@gmail.com](mailto:clow24@gmail.com), 720-939-2401

Alicia Dunn, Vice President [tappdunn@msn.com](mailto:tappdunn@msn.com) 970-668-5358

Roger Swift, Treasurer [Rbswift8@gmail.com](mailto:Rbswift8@gmail.com) 970-389-0171

Mark Stoldt, Architectural Review, [mstoldt@comcast.net](mailto:mstoldt@comcast.net) 303-818-6582

Amy Lange, Member-at-Large [amyllange@msn.com](mailto:amyllange@msn.com) 970-471-1257

Brooke Evans, Secretary [brookeevans7@msn.com](mailto:brookeevans7@msn.com) 970-389-5524

Not Present:

Janis Berino, Architectural Review, [janisberino@gmail.com](mailto:janisberino@gmail.com) 970-668-5172

Stewart Voutour, Member-at-Large [svoutour@slifersummit.com](mailto:svoutour@slifersummit.com) 970-668-4967

1. **Treasurer’s Report** - Roger Swift

Roger has gotten up to speed regarding the account from Bob Haussman, past treasurer,

Roger reported that as of 12/31/14 the balance in the Association account as $6,051.81

Roger is looking into e-statements. Both Roger and Claudine are authorized signers on the account at Bank of the West.

1. **Old Business**
2. Trash/Garbage receptacles update – Alicia has stopped by and left a note regarding the hiding/covering the trash, with no response. As a Board, we will close this matter as it has been on our agenda with no response since 2011.
3. Old and original POA incorporation documents - Thanks to Ginny Tamblyn for volunteering to scan, however Claudine spoke to Fred Kruse, the webmaster, about the documents and it appears the documents are what Fred has already posted to our website. Thank you, Fred! Claudine will double check that what she has indeed are doubles of what Fred has on the site, and once confirmed will get rid of the hardcopies.
4. Well permits and augmentation contract process – apparently this process has gotten easier and can mostly done on line using the web information from Troy Wineland, Water Commissioner (who spoke at the August Annual Meeting). Residentes can look up their property information through the County's [GIS page](http://www.co.summit.co.us/index.aspx?NID=354). The augmented well permit does transfer with the property. Per Roger with older houses, 1973 or before, it would be wise to check with the County first then go through the Denver Water Board.
5. **New Business**
6. **Review Board Member Terms** to be addressed at the Annual Meeting:

**President – Claudine Norden term: 2013-2015**

**Vice President – Alicia Dunn term: 2013-2015**

Treasurer – Roger Swift term: 2014 - 2016

**Secretary – Brooke Evans term: 2013-2015**

Architectural Review – Mark Stoldt 2014-2016

**Architectural Review - Janis Berino term: 2013-2015**

**Member-at-large – Amy Lange term: 2013-2015**

Member-at-large – Stewart Voutour term: 2014-2016

1. **Junk cars:** Regarding the abandoned, partially dismantled jeep on Forest St. Both Mark and Alicia had called the Summit County Sherriff and looked into its location. It apparently is not in the ‘right of way’ therefore is not subject to be towed by the County. The board is concerned about the aesthetics of the neighborhood vs. an enforceable issue, which is not what the Board is in the business of doing (enforcing additional rules and regulations above County jurisdiction). Alicia will draft a friendly letter on behalf of the Board, bringing to their attention our concern for the neighborhood; and forward it to Claudine for her to send. UPDATE 3/6/15: The Jeep has been towed.
2. **2015 Goals** - Goals for the upcoming year:
   1. **Association Bylaws**: Mark has agreed to review and see what updating the Association By laws may need with an eye to the purpose of promoting the general health, safety and welfare of the Association neighborhood and updating based on email correspondence vs. in writing meeting notices, Annual Meeting date in bylaws, definition of Board member “meeting” (i.e, voting via email correspondence), officer duties, etc.
   2. **SLOW signs in neighborhood** – everyone had noticed that there had been additional center of the road signs placed around Town limits this spring, which have since been removed since the snow has fallen. Brooke will look into the process of Town of Frisco vs. County approval.
   3. **Regarding how best to activate/recruit homeowners’** new homeowners and homeowners who do not currently pay dues and/or attend meetings. Mark keeps up to date with new property owners/sales in the neighborhood and will email Claudine with new property owners periodically. Claudine will put together a welcome letter and send newsletter for new residents.
   4. **Newsletter** - Summer-Fall & Winter-Spring (Claudine) The Board discussed including in the Newsletter welcome information – names, etc. of new residence in addition to including requesting information and involvement from/about people in the POA i.e.: births, deaths, neighborhood wildlife photos, news, etc.
   5. **Update website** – Claudine will ask Fred Kruse if he is okay continuing to manage the site including upload Minutes, the Newsletter, etc.
3. **Annual Meeting 2015** – The Board has tentatively scheduled the Annual Meeting for August 16th or 23rd at 4pm. Regarding location of the Annual Meeting, Alicia will contact Bobby Kato about when his new restaurant (at the west end of town – where Cowboy Pizza was located ) will be opening and Claudine will contact Johnny Greco regarding Greco’s restaurant.
4. **A gift for Bob Haussman**, Amy presented a motion, Alicia seconded, and all passed a motion to give a gift of $75 value as a Thank You to Bob for his years of participation as HOA Treasurer. We all signed a card for Bob and Alicia will get a gift for Bob.

ADJOURNMENT: The meeting was adjourned at 4:00pm by President Claudine Norden.

Respectfully submitted by: Brooke Evans, POA secretary